

Minutes of the Southside Steering Committee
Regional Water Supply Facilities Project
Wednesday, October 19, 2016 10:00 A.M.

The Lake O' the Pines Southside Steering Committee met in an open meeting on Wednesday, October 19, 2016 at 10:00 a.m. The meeting was held at the Northeast Texas Municipal Water District's Executive Office located at 4180 FM 250 S, Hughes Springs, Texas. Notice of the meeting was legally posted. A quorum was present.

The meeting was called to order by Chairman Jack Salmon, Jr. at 10:00. Chairman Salmon gave the invocation.

The following steering committee voting delegates were present:

Susan Whitfield	-	Diana SUD
Lee Pigeon, Sr.	-	Tryon Road SUD
Kristin Kahler	-	City of Ore City

The following additional persons participated in the steering committee:

Glenn Hobbs	-	Tryon Road SUD
Greg Price	-	Diana SUD
Walt Sears, Jr.	-	NETMWD
Pete Wright	-	NETMWD
Lou Richards	-	NETMWD

On a motion by Susan Whitfield, and a second by Lee Pigeon, Sr., the minutes of the September 21, 2016 meeting were approved. Motion carried, all voting aye.

Pete Wright, Operations Manager, reported the following to the steering committee:

- Passed out pictures of new road, gates and pump removal at the raw water pump station. Mr. Wright told the committee that Odessa Pump had pulled the pump yesterday for rework and that the pipe and impeller seemed in good condition.
- SCADA radios have been serviced and believe that the communication issues at Diana #4 have been resolved. Mr. Wright noted that the grounding had been redone at Diana #4 and the antenna realigned at the Tanner plant.
- Will have shoulder surgery on November 2 and will be off duty until November 14,
- Starting to winterize all systems.

Walt Sears, Jr. reviewed the Southside financial report for September 2016. Mr. Sears told the committee that the auditors will be on site in December and they will convert the fiscal year numbers from cash method to accrual method. He also gave a summary of three accounts that had a variance at fiscal year-end: Account 6095 revenue to member cities exceeded budget because of higher volume of water than predicted, Account 8140 sludge disposal expense higher than budgeted because of shredding of the sludge field, sludge bag purchase and sludge removal and Account 7060 unbudgeted expenses in the transmission lines. Lee Pigeon, Sr. made a motion to approve the Southside September 2016 financial report. Kristin Kahler seconded the motion. Motion carried, all voting aye.

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Susan Whitfield made a motion to make adjusting entries for variable operating expenses based on actual production for the last quarter of the fiscal year. Lee Pigeon, Sr. seconded the motion. Motion carried, all voting aye.

Walt Sears discussed the recent for profit venture in Wood County groundwater.

The next Southside Committee meeting was scheduled for November 16, 2016. The motion was made by Lee Pigeon, Sr. and seconded by Kristin Kahler. Motion carried, all voting aye.

The Southside Committee meeting for October 19, 2016 was adjourned at 10:35 a.m. on a motion by Kristin Kahler and a second by Susan Whitfield. Motion carried, all voting aye.



Jack Salmon, Jr.