

Minutes of Regular Meeting  
Northeast Texas Municipal Water District  
Board of Directors  
October 26, 2020 – 10:00 a.m.

The Board of Directors of the Northeast Texas Municipal Water District met in an open meeting on Monday, October 26, 2020 at 10:00 A.M. The meeting was held at Northeast Texas Municipal Water District's Executive Office located at 4180 Farm Road 250, Hughes Springs, Texas 75656. Notice of the meeting was legally posted. A quorum was present. An opportunity was provided for public comments before any action was taken by the Board of Directors.

Present: Jack Salmon, Jr. - Avinger  
Robyn Shelton - Hughes Springs  
Stan Wyatt - Daingerfield  
Joseph W. Weir, III - Ore City  
Patrick Smith - Pittsburg  
George Otstott - Jefferson

Staff: Walt Sears, Jr.  
Robyn Goodson  
Pete Wright  
Dominic Sobieraj

Guest: Joncie Young - KSA

President Robyn Shelton called the meeting to order at 10:00 a.m. Jack Salmon gave the invocation. Mrs. Shelton led the directors in the pledge of allegiance to the United States flag and the Texas flag. The seating arrangement was spacious enough for everyone in attendance to be more than 6 feet apart.

On a motion by Patrick Smith and a second by George Otstott minutes of the September 28, 2020 meeting were approved. Motion carried, all voting aye.

Jack Salmon, Jr. made a motion to approve the monthly investment report and financial reports on all current accounts and funds and pay invoices for professional services. Stan Wyatt seconded the motion. Motion carried, all voting aye.

Stan Wyatt made a motion to approve September 2020 Southside financial report as presented and approve the quarterly reconciliation and adjusting entries as presented. Patrick Smith seconded the motion. Motion carried, all voting aye.

#### Water Production Operations Report:

- Raw water quality as of October 12th is good,
- As of October 9th, the Jefferson/Harleton communication tower is working,
- All plant employees are still Covid-19 free,
- The raw water flow meter located at the Tanner plant has a new head/display,
- Avinger #3 and Jefferson high service pump controls have been repaired and replaced with new devices,
- The City of Avinger flow meter has quit working, we are working to replace it,
- Employees are winterizing all locations, and
- Mr. Wright introduced Dominik Sobieraj his successor.

To accommodate training for the position, an amendment to the budget was presented. Patrick Smith made the motion to approve amending the budget as presented. Stan Wyatt seconded the motion. Motion carried, all voting aye.

Mr. Young, with KSA gave a presentation on a new 500,000-gallon steel Ground Storage Tank to be built in Lone Star. He went over the preliminary design of the tank.

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The Board of Directors discussed possible adjustment of vacation policy, for plant operators, as a result of scheduling impacts from the pandemic. Directors provided guidance on the topic and suggested that Walt Sears and Pete Wright use their discretion on handling vacation time to the plant operators. It was noted that this subject would be discussed again in the December Board meeting.

Patrick Smith made a motion to approve a third healthcare plan for use by an employee with special circumstances as presented. Jack Salmon, Jr. seconded the motion. Motion carried, all voting aye.

Patrick Smith made a motion to approve the TCDRS plan assessment for Plan Year 2021, with no changes. Jack Salmon, Jr. seconded the motion. The Board discussed the program and noted that increasing benefits may need to be considered in future years. Concern was expressed about the recent investment experiences of TCDRS. It was noted that an annual report on the investment experience should become available in the first quarter of 2021. Motion carried, all voting aye.


During the General Manager's report, Mr. Sears reported on the following:

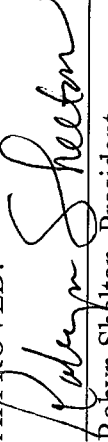
- Update of Flood Planning Group, and
- Possible provisions for employees during the holidays.

George Otstott made a motion to approve arrangements for employee holiday pay. Jack Salmon, Jr. seconded the motion. It was noted that the Covid-19 pandemic is preventing the usual holiday dinner with employees. Motion carried, all voting aye.

On a motion by Patrick Smith and a second by Sandra Wexler the next meeting of the Board of Directors was set for November 23, 2020. Motion carried, all voting aye.

Motion to adjourn was made by Patrick Smith with a second from Jack Salmon. Motion carried, all voting aye.

ATTEST:  
  
Jack Salmon, Jr., Secretary/Treasurer

APPROVED:  
  
Robyn Shelton, President