

Minutes of Regular Meeting
Northeast Texas Municipal Water District
Board of Directors
June 28, 2021 – 10:00 a.m.

The Board of Directors of the Northeast Texas Municipal Water District met in an open meeting on Monday, June 28, 2021 at 10:00 A.M. The meeting was held at Northeast Texas Municipal Water District's Executive Office located at 4180 Farm Road 250, Hughes Springs, Texas 75656. Notice of the meeting was legally posted. A quorum was present. An opportunity was provided for public comments before any action was taken by the Board of Directors.

Present: Jack Salmon, Jr. - Avinger
Robyn Shelton - Hughes Springs
Patrick Smith - Pittsburg
George Otstott - Jefferson
Stan Wyatt - Daingerfield
Joseph W. Weir, III - Ore City

Staff: Walt Sears, Jr.
Pete Wright
Osiris Brantley
Robyn Goodson

President Robyn Shelton called the meeting to order at 10:00 a.m. Jack Salmon gave the invocation. Mrs. Shelton led the directors in the pledge of allegiance to the United States flag and the Texas flag.

Walt Sears gave the oaths of office to returning directors, Stan Wyatt and Patrick Smith. The oaths of office were signed, notarized and received by the district for filing.

On a motion by Stan Wyatt and a second by George Otstott, Robyn Shelton was elected President of the Board. The motion also included all officers be elected to the same office for one year. Motion carried, all voting aye.

Board of Directors gave recognized to Pete Wright for his more than 22 years of service to the District and the systems we serve. Appreciation was expressed for his commitment to finding practical and cost-efficient ways to provide potable water. It was noted a reception in his honor was held on June 28, 2021 to enable everyone to provide encouragement to Pete as he enters into the next phase of his life. Pete was given gifts as a token for what he means to NETMWD and its employees.

On a motion by Jack Salmon, Jr. and a second by George Otstott minutes of the May 24, 2021 meeting were approved. Motion carried, all voting aye.

Jack Salmon, Jr. made a motion to approve the monthly investment report, to approve financial reports on all current accounts and funds, and pay invoices for professional services. Stan Wyatt seconded the motion. Motion carried, all voting aye.

Mr. Sears informed the Board of Directors that the Southside Steering Committee recommends inclusion of all capital improvement projects mentioned by Dominik Sobieraj in the draft budget for 2021-2022. Further discussion about the capital items occurred later in the meeting. Stan Wyatt made a motion to approve May 2021 Southside financial report as presented. George Otstott seconded the motion. Motion carried, all voting aye.

Water Production Operations Report was made by Pete Wright and Walt Sears:

Raw water quality is moderate to good. Dealing with extraordinary rain conditions which are creating excessive run-off to the Lake of the Pines and Lake Bob Sandlin. Coagulation is aided by use of Polymer. At this point, we do not see a need to use carbon as a treatment for possible color, odor, and taste concerns. NETMWD produced water that met or exceeded all District, State and Federal requirements.

PITTSBURG

- AT&T phone and internet service DSL is no longer supported. The Plant is switching to U-Verse while we are researching other providers and possibilities,
- DFS HMI update to /of Hypertech 4 to be done by the end of July due the internet switch delay, and
- On June 4, 2021, Dominik Sobieraj had a working lunch with Tim Reynolds, Pittsburg's ability to produce groundwater during times of plant maintenance was discussed. Additional discussion items included strategies to assure meeting the peak demand in varying seasons.

TANNER

- Installing lab samples for Ph and Chlorine daily Water Quality checks (finished water, combined water, settled water, Rapid Mix, all basins and pre-filter pH adjustment),
- Installed an emergency eye wash station at the lab,
- Still working on PLC/SCADA/PROGRAMMING issues throughout the plant,
- Finished and published a CCR for each of the member cities for 2020,
- Installed New SonicWall/Firewall at Tanner,
- Removed 2 phone lines from Tanner plant – possibility of removing a third one after new fiber optic internet is installed,
- Waiting for gate cameras to be installed at Tanner plant / NVR system,
- Finished Winter Event Report,
- Attended TWUA meeting (first one post covid), will offer operators membership under condition of attending at least 5 monthly meetings per year (30 hours in 3 years needed for license renewal),
- Finishing up all necessary steps for our cybersecurity certification,
- Staff/ Safety meeting scheduled for June 22nd. Fall protection and confined space safety were primary topics,
- Finishing the draft version of the 2021 budget,
- Posting bids for tank inspections, and preparing annual chemical bids to go out. Chlorine, crane certification, and annual meter certification to be scheduled by the end of June,
- Attended TWCA conference June 9 through 11, and
- Ready to finalize generator as soon as weather permits.

The Board of Directors discussed the Fire Hydrant Reimbursement Program. On a motion by George Otstott and a second by Jack Salmon, Jr., all member cities enabled are to participate in phase II of the fire hydrant reimbursement program. The motion authorizes for each member city that participated in phase I to be reimbursed to reach \$8,000.00. In addition, the motion authorized both non-participating and participating member cities to receive up to \$4,500 of additional funds to be used in phase II for a fire hydrant isolation valve, flush valve, or other devices that help limit water loss in their system. Motion carried, all voting aye.

The draft budget for all funds together with possible capital items were discussed. On a motion by George Otstott and a seconded by Joseph W. Weir, III, the capital improvement projects for fiscal year 2021-2022 suggested by Dominik Sobieraj are to be included in the draft budget. Motion carried, all voting aye. Patrick Smith made a motion to authorize the draft budget for the fiscal year starting October 1, 2021 to be sent to member cities for comments. George Otstott seconded the motion. Motion carried, all voting aye.

During the General manager's report, Mr. Sears reported on the following:

- Mr. Sears gave a recap of TWCA June Conference, next meeting to be held in San Antonio,
- The regional water planning group will meet on August 4, 2021,

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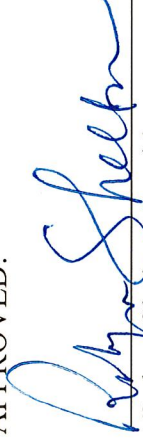
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- The regional flood planning group has selected its engineering team and the planning group is anticipating to meet monthly for the remainder of 2021, and
- Mr. Sears provided comments about the regular session of the Texas Legislature. The regular session ended in May and a special session about redistricting is anticipated for later this Fall. The current session made some changes to water law. Two significant bills are SB3 and SB10. SB3 is about changes for power and water due to the winter storm. SB10 was about preventing all cities, counties, and other units of government from lobbying. SB10 did not pass but SB3 did.

On a motion by Stan Wyatt and a second by George Otstott, the next meeting of the Board of Directors was set for July 26, 2021. Motion carried, all voting aye.

Motion to adjourn was made by Patrick Smith with a second from George Otstott. Motion carried, all voting aye.

APPROVED:



Robyn Shelton, President

ATTEST:



Jack Salmon, Jr., Secretary/Treasurer