

Minutes of Regular Meeting
Northeast Texas Municipal Water District
Board of Directors
July 26, 2021 – 10:00 a.m.

The Board of Directors of the Northeast Texas Municipal Water District met in an open meeting on Monday, July 26, 2021 at 10:00 A.M. The meeting was held at Northeast Texas Municipal Water District's Executive Office located at 4180 Farm Road 250, Hughes Springs, Texas 75656. Notice of the meeting was legally posted. A quorum was present. An opportunity was provided for public comments before any action was taken by the Board of Directors.

Present: Jack Salmon, Jr. - Avinger
Patrick Smith - Pittsburg
George Otstott - Jefferson
Stan Wyatt - Daingerfield
Joseph W. Weir, III - Ore City
Saundra Wexler - Lone Star

Staff: Walt Sears, Jr.
Dominik Sobieraj
Osiris Brantley
Robyn Goodson

Guests:

Joncie Young - KSA Engineers, Inc.
Steve Capps, Daniel Souza, Deborah Freeman, and Toni Melton - Higginbotham
Michelle Traylor and Sheron Schoon - Bockmon, Knight & Traylor Insurance
Molly Wilson and Hula Robinson Rice - HUB International

Vice President George Otstott called the meeting to order at 10:00 a.m. Jack Salmon gave the invocation. Mr. Otstott led the directors in the pledge of allegiance to the United States flag and the Texas flag.

Northeast Texas Municipal Water District (NETMWD) opened discussion about possible designation of a broker to assist in selection of healthcare options and in the maintenance of coverage and additional matters of healthcare. Higginbotham, HUB International and Bockmon, Knight & Traylor Insurance Agency provided presentation. The presentation explained each of their organizational team goals and specialties. After presentations and further discussion, Jack Salmon, Jr. made a motion to select Bockmon, Knight & Traylor Insurance Agency as the broker to procure health insurance for NETMWD. Patrick Smith seconded the motion. Motion carried, all voting aye except Patrick Smith voting no.

On a motion by Patrick Smith and a second by Stan Wyatt minutes of the June 28, 2021 meeting were approved. Motion carried, all voting aye.

Jack Salmon, Jr. made a motion to approve the monthly investment report, to approve financial reports on all current accounts and funds, and pay invoices for professional services. Saundra Wexler seconded the motion. Motion carried, all voting aye.

Patrick Smith made a motion to approve the engagement letter with Arnold, Walker, Arnold & Co., P.C. for the financial audit for the fiscal year ending September 30, 2021. Jack Salmon, Jr. seconded the motion. Motion carried, all voting aye.

Saundra Wexler made a motion to approve June 2021 Southside financial report as presented and the three-month review for LOPSS expenses and authorization to make adjusting entries for April, May and June 2021. Stan Wyatt seconded the motion. Motion carried, all voting aye.

Mr. Sears informed the Board of Directors that the Southside Steering Committee recommends rebid of the raw water pump replacement. It was noted that just one bid was received and that it

was modestly higher than the budgeted amount. Joncie Young with KSA presented the Directors with three different scenarios concerning the project.

After discussion, Sandra Wexler made a motion to reject current bid and to approve the rebid of the raw water pump replacement project. Jack Salmon, Jr. seconded the motion. Motion carried, all voting aye.

Water Production Operations Report was made by Dominik Sobieraj:

- Raw water quality is moderate to good. We have been dealing with modest color issues. The Tanner Plant used carbon to reduce color levels. NETMWD produced water that meets all District, State, and Federal requirements,
- Switched to the new U-Verse internet with AT&T,
- DFS updated our HMI to Hypertech 4. We are in process of setting up demo and training with the City of Pittsburg,
- Continuing clean up and assessment of Pittsburg's chemical feed of chlorine and ammonia, and
- Creating a PH sample line for continuous reading.

TANNER

- Ore City, we are preparing site and connection for better and more reliable control at their meters,
- Fixed issues with new caustic pump / SCADA programming and PLC operation,
- Started work on ammonia bulk tank storage building by creating additional vents,
- Internet at Tanner Plant had been installed to a new fiber-optic DFS, that runs the new SonicWall/Firewall at the Tanner Plant,
- Security cameras and recording NVR are 90% finished. Expecting a fully functional system by the end of July,
- Replaced leaking air relief valve from Avinger/Jefferson line at the plant,
- Annual meter certification is expected to be done within the next 3 weeks,
- Annual chemical bid requests were sent out with action anticipated in September,
- Annual tank inspections bid requests were sent out with action anticipated in August,
- Cybersecurity reliance certification has been submitted,
- Renewal of our discharge permit has been granted by TCEQ (good for 5 years),
- Staff/Safety meeting scheduled for July 29th topics will be lock out, tag out and confine space safety,
- Received information about dewatering sludge and possible expansion of clearwell storage from Kent Riker with Providence Engineering,
- New generator at the raw water intake has been installed at the raw water intake and is in working condition. The rental unit has been returned.
- Received one bid for the raw water pump replacement.

Mr. Sears updated the Directors on the 2021 Basin Highlights Report for the Cypress Creek Basin. Mr. Sears stated that the Comptroller agreed to pay for the continued monitoring of the alligator snapping turtles and people from Stephen F. Austin University will continue to monitor the movement of these species.

During the General manager's report, Mr. Sears reported on the following:

- Red River Valley Association meeting on August 26, 2021,
- TWCA Conference in San Antonio on October 20-22, 2021,
- Mr. Sears stated the flood planning group meets monthly and that group is moving slowly,
- Mr. Sears informed the Directors that Region D met in March and will have its first in person meeting on August 4, 2021, and

- Texas Department of Transportation's plan for the bridge replacement over Lake O' the Pines on Highway 155 is proposed to start on September 2022.

On a motion by Jack Salmon, Jr. and a second by Sandra Wexler, the next meeting of the Board of Directors was set for August 23, 2021. Motion carried, all voting aye.

Motion to adjourn was made by Sandra Wexler with a second from Jack Salmon, Jr. Motion carried, all voting aye.

APPROVED:



Robyn Shelton, President

ATTEST:



Jack Salmon, Jr., Secretary/Treasurer