

Minutes of the Southside Steering Committee
Regional Water Supply Facilities Project
Wednesday, January 20, 2021, 10:00 a.m.

The Lake O' the Pines Southside Steering Committee met in an open meeting on Wednesday, January 20, 2021 at 10:00 a.m. The meeting was held at the Northeast Texas Municipal Water District's Executive Office located at 4180 FM 250 S, Hughes Springs, Texas. Notice of the meeting was legally posted. A quorum was present. An opportunity was provided for public comments before any action was taken by the Southside Steering Committee. Seating was specially arranged to assure every person was more than six feet apart.

The meeting was called to order by Jack Salmon, Jr. He welcomed everyone to the meeting, recognized the guests, and invited guests to make public comments. Fred Thomas gave the invocation. No public comments were made.

The following steering committee voting delegates were present:

Jack Salmon, Jr.	-	NETMWD
Susan Whitfield	-	Diana SUD
Glenn Hobbs	-	Tryon Road SUD

The following additional persons participated in the steering committee:

Fred Thomas	-	Diana SUD
Greg Price	-	Diana SUD
Mike Dunn	-	Tyron Road SUD
Joseph W. Weir, III	-	NETMWD
Dominic Sobieraj	-	NETMWD
Robyn Goodson	-	NETMWD

Due to the need for following the guidelines of quarantining from exposure to Covid-19, Walt Sears, Jr. with NETMWD participated via telephone.

On a motion by Glen Hobbs and a second by Susan Whitfield, the minutes of the December 16, 2020 meeting were approved as presented. Motion carried, all voting aye.

Dominik Sobieraj gave the Operations Manager report:

- Raw water quality as of January 7th is good. Mr. Sobieraj stated with the amount of rain we have been getting it has made it a little more challenging to treat,
- Mr. Sobieraj stated we have received four quotes on the new roof replacement for the Tanner Plant and bid ranging between 24K-63K. Mr. Sobieraj stated D&G Quality Roofing had the lowest bid at \$23,700.00 dollars with the best references, as well. Mr. Sears stated we received an insurance check in the amount of about \$4000 and that Tryon Road's part would be between \$6,000-\$9,000 and Diana SUD's part being about \$2,000-\$3,000. Glenn Hobbs made a motion to approve the lowest bid from D&G Quality Roofing in the amount of \$23,700.00 for the new roof replacement for the Tanner Plant. Susan Whitfield seconded the motion. Motion carried, all voting aye.

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- We are assessing condition of the ammonia bulk tank as well as the ammonia feed room. Work is underway in replacing valves, fittings and connections to repair leaks and improve workplace safety,
- Mr. Sobieraj stated we are still waiting for the discharge permit for the Tanner plant from TCEQ and all required paperwork has been submitted to KSA. If permit does not come through by February 1, 2021, we are prepared to switch to recycling water until the permit is authorized,
- Mr. Wright will be in training Jan 19th-21st to enable license renewal,
- The Tanner Plant is implementing Covid-19 isolation practices which includes 12 hour shifts for operators,
- The newest sludge geotube bag shifted from its original pad down to the lower level pad due to heavy rains, and
- The PC units for the Tanner Plant Lead Operator and main office back-up unit have been replaced with Mini PC and two solid state drives have been replaced. All units were running an obsolete operating system, Windows Vista, and were at least 15 years old.

Susan Whitfield made a motion to approve the December 2020 Southside financial report. Glenn Hobbs seconded the motion. Motion carried, all voting aye.

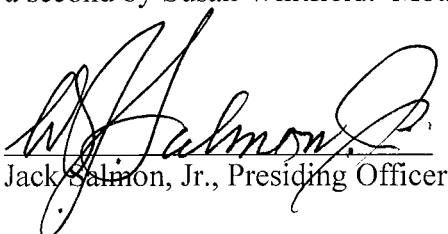
Glenn Hobbs made a motion to approve the three-month review and give authorization to make adjusting entries for variable operating expenses based on actual production for October, November and December 2020. Susan Whitfield seconded the motion. Motion carried, all voting aye.

Walt Sears discussed the draft 2020 FYE financial audit and discussed highlights of each of the funds. Mr. Sears noted the audit confirms that the net position improved in all funds.

Mr. Sears updated the Committee on the flood planning group. Mr. Sears informed the Steering Committee that the flood planning group has had two meetings and the minutes from the second meeting will be sent out to the Committee once the minutes become available.

On a motion by Susan Whitfield and a second by Glenn Hobbs the next meeting of the Committee was set for February 17, 2021. Motion carried, all voting aye.

The Southside Steering Committee meeting was adjourned on a motion by Glenn Hobbs and a second by Susan Whitfield. Motion carried, all voting aye.


Jack Salmon, Jr., Presiding Officer