

Minutes of the Southside Steering Committee  
Regional Water Supply Facilities Project  
Wednesday, April 21, 2021, 10:00 a.m.

The Lake O' the Pines Southside Steering Committee met in an open meeting on Wednesday, April 21, 2021 at 10:00 a.m. The meeting was held at the Northeast Texas Municipal Water District's Executive Office located at 4180 FM 250 S, Hughes Springs, Texas. Notice of the meeting was legally posted. A quorum was present. An opportunity was provided for public comments before any action was taken by the Southside Steering Committee. Seating was specially arranged to assure every person was more than six feet apart.

The meeting was called to order by Jack Salmon, Jr. He welcomed everyone to the meeting, recognized the guests, and invited guests to make public comments. Fred Thomas gave the invocation. No public comments were made.

The following steering committee voting delegates were present:

Susan Whitfield	-	Diana SUD
Jeanette Orms	-	City of Ore City
Glenn Hobbs	-	Tryon Road SUD

The following additional persons participated in the steering committee:

Jack Salmon, Jr.	-	NETMWD
Fred Thomas	-	Diana SUD
Greg Price	-	Diana SUD
Joseph W. Weir, III	-	NETMWD
Walt Sears	-	NETMWD
Dominik Sobieraj	-	NETMWD
Robyn Goodson	-	NETMWD

On a motion by Susan Whitfield and a second by Jeanette Orms, the minutes of the March 17, 2021 meeting were approved as presented. Motion carried, all voting aye.

Dominik Sobieraj gave the Operations Manager report:

- Landon – UPDATE:
  - Landon Tidmore has won his fight with covid – pneumonia and has been released to full duty as of Sunday April 10<sup>th</sup>. He is going to work full week at Pittsburg plant before going back to rotation between Pittsburg and Tanner plants.
- Raw water quality is stabilizing, some turbidity issues due to constant release of water by Corps of Engineers of more than 1000cfs. We are entering more stable season and increasing raw water temperatures. Quality of produced water meets all local, state, and federal requirements.

#### TANNER

- Tanner Plant went back to full/normal schedule, as of right now 5 members of Tanner personnel are fully vaccinated, we are still observing CDC guidelines in dealing with covid exposure etc.
- We are working on replacing backup parts for broken PLC modules.
- We are getting quotes on removal of old “VENTURI” meters from Hughes Springs and Daingerfield lines at the Tanner Plant. Removal of those meters will allow space for smooth spool piece of pipe to be placed in the vaults which will allow for more accurate, interference-free placement of our sonic flow meters.
- We replaced broken lead cable of our sludge removal floating pump.
- Preparing a work order for Ladder Logic programming for DFS to implement some ALARM and Totalizer changes.
  - Replicating programming from South Side totalizers – for all meters (no reset).
  - Adding rate of change alarm to Alum and Caustic day tanks to allow operators to take action very quickly if there is a problem with chemical feed.
- Upgrading and repairing entry gate system at Tanner Plant.
  - Gates will be closed at all times with a call-out system in place.
  - Only authorized visitors will be able to enter Tanner Plant.
  - Assessing all physical security for the Tanner plant as well as office, intake and SSBPS.
- Friday April 16<sup>th</sup> Dominik will have a meeting with Sigi from KSA and DHA rep for Cyber Security assessment interview.
- We are reinstating our monthly Staff/Safety meetings at the Tanner Plant, first one on April 21<sup>st</sup>.
- We had our preliminary meeting with KSA about replacement of an old VFD pump at our Raw Water Intake.
- Finishing WINTER EVENT report/findings/conclusions.
- We are preparing for Employee “WINTER EVENT” appreciation BBQ (First week of May).
- GENERATOR:
  - We currently have a standby generator (Clifford Power rental) at the Raw Water Intake, and it is working.
  - After working closely with Osiris and Clifford Power on a detailed quote for a full repair we arrived at total cost of repair at about \$51,000 - our insurance should cover about \$45,000 of that estimate.
  - We are going to file for reimbursement of the rental cost as well (estimated additional \$12,000 - \$16,000).
  - Dominik is gathering bids for sale and removal of the old/broken unit.
  - We accepted the bid on a new unit to Clifford Power, and the new generator should come off the assembly line first week of May with delivery to follow 7 to 10 business days after that. JW Electric will be mounting/installing a new unit for us.

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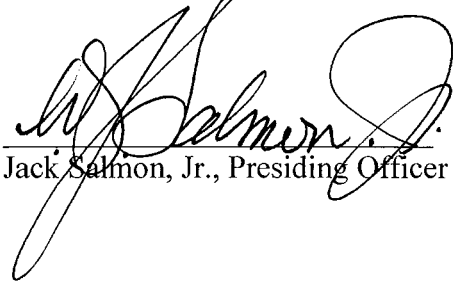
Glenn Hobbs made a motion to approve the March 2021 Southside financial report. Susan Whitfield seconded the motion. Motion carried, all voting aye.

Jeanette Orms made a motion to approve the three-month review and give authorization to make adjusting entries for variable operating expenses based on actual production for January, February, and March 2021. Susan Whitfield seconded the motion. Motion carried, all voting aye.

Mr. Sears updated the Committee on the flood planning group. Mr. Sears informed the Steering Committee that the flood planning group meets monthly. This month, the flood planning group selected Half Engineers as its main engineering firm to assist in the completion of the first regional flood plan for our region.

On a motion by Susan Whitfield and a second by Jeanette Orms the next meeting of the Committee was set for May 19, 2021. Motion carried, all voting aye.

The Southside Steering Committee meeting was adjourned on a motion by Glenn Hobbs and a second by Susan Whitfield. Motion carried, all voting aye.

A handwritten signature in black ink, appearing to read "Jack Salmon, Jr.", written over a horizontal line.

Jack Salmon, Jr., Presiding Officer